

**Town Manager's Office
Town of Mansfield**

Memo

To: Town Council
From: Maria Capriola, Assistant Town Manager
CC: Matt Hart, Town Manager; Town Employees
Date: January 23, 2017
Re: Town Manager's Report

Below please find my report concerning various items of interest to the Town Council, the staff, and the community:

Council Business

- *Council Budget Retreat* – Staff is working to schedule the Council's budget retreat for Saturday, February 11, 2017. If you have not yet responded via email to Sara-Ann Chaine regarding your availability for this meeting, please do so as soon as possible.
- *Meeting with State Legislators* – Due to scheduling conflicts, the meeting with our State Legislators to discuss the upcoming Legislative Session was not able to be held tonight. We are working to reschedule this meeting to a date in February.
- *United States Flag at Town Hall* – As you may be aware, the American flag in the Veteran's courtyard at Town Hall was tampered with on Sunday, and was temporarily flying upside down. Since Town Hall is closed on the weekend, this was brought to the attention of Community Center staff around 6:00 PM Sunday, who immediately fixed the flag. The Town rigorously follows the flag protocols issued by the state and federal government and appreciates that this issue was brought to our attention and quickly corrected.
- *Weekend Enforcement Activity* – Troopers responded to two off-campus parties over the weekend that resulted in nuisance citations being issued: 762 Storrs Road and 195 Hunting Lodge Road. Litter enforcement was conducted this morning by staff in neighborhoods with reported weekend activity. Verbal warnings were given to residents of 23, 27, 87, 205, and 233 Hunting Lodge Road and 1096 Storrs Road. Door hangers were left at 16 Hunting Lodge and 202 North Eagleville Road.

Departmental Reports

- *Planning and Development*
 - *Proposed Changes to Mansfield Zoning Regulations* - The Planning and Zoning Commission's Regulatory Review Committee has identified a series of proposed changes to the Zoning Regulations related to Multi-Unit Housing. Before the Committee takes the next step of drafting formal regulations, they are seeking feedback on the proposed approach from Town Advisory Committees, residents and other stakeholders. A presentation for Town Advisory Committees is scheduled for Tuesday, January 24th at 7:00 p.m. in the Town Council Chambers. A Community Information Meeting for interested residents and other stakeholders is scheduled for Monday, January 30, 2017 at 7:00 p.m. in the Town Council Chambers. The Community Information Session will also be broadcast on Charter Channel 191 and Town Hall Streams for residents and stakeholders that are unable to attend. A summary of the proposed changes is available to review at: http://www.mansfieldct.gov/filestorage/1904/1932/16188/20170119_summary_proposed_reg_changes.pdf. Questions and comments on the proposed changes can be emailed to the PZC Regulatory Review Committee at the following address: planzonedept@mansfieldct.org.
 - *Town Manager's Office* – Town Manager Matt Hart will be panelist at a showcase entitled *Successes, Obstacles and Solutions to Sharing: a Municipal and Educational Showcase* to be held on February 1, 2017 at 8:30 AM at the Legislative Office Building in Hartford. The

showcase – designed for municipal elected officials, boards of education members, town managers, superintendents and others interested in education and municipal sharing – is being co-sponsored by the Capitol Region Council of Governments (CRCOG) and the Capitol Region Education Council (CREC).

Upcoming Events

- *Opioid Forum* - The Eastern Highlands Health District in conjunction with some of its member towns is hosting a community forum on the opioid epidemic. The health district has entitled the event *The Opioid Epidemic: Our Communities, Our Concern*, and it is scheduled for Feb. 8th at Tolland High School. The event will have a resource fair that begins at 5:30 PM, and the speakers – including Mansfield's Director of Human Services, Pat Schneider – will start at 6:30 PM. For more information, please see the attached flyer.
- *Storrs Farmers Market* – Eat local all winter long! Storrs Farmers Market offers locally-grown vegetables, meats, cheeses, and more year-round. Storrs Winter Farmers Market is open twice a month in the Buchanan Auditorium of the Mansfield Public Library from 3:00 – 5:00 PM on the following dates: February 4 and 18; March 4 and 18; April 8 and 22. Learn more: storrsfarmersmarket.org.

Upcoming Meetings*

- Traffic Authority, January 24, 2017, 9:00 AM, Conference Room B, Audrey P. Beck Municipal Building
- Regulatory Review Committee, January 26, 2017, 8:30 AM, Council Chamber, Audrey P. Beck Municipal Building
- Economic Development Commission, January 26, 2017, 5:30 PM, Council Chamber, Audrey P. Beck Municipal Building
- Ad Hoc Committee on Rental Regulations and Enforcement, February 2, 2017, 7:30 AM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Downtown Partnership Board Meeting, February 2, 2017, 4:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Inland Wetland Agency/ Planning and Zoning Commission, February 6, 2017, 6:30 PM, Council Chamber, Audrey P. Beck Municipal Building
- Agriculture Committee, February 7, 2017, 7:00 PM, Conference Room C, Audrey P. Beck Municipal Building
- Four Corners Sewer and Water Advisory Committee, February 7, 2017, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Sustainability Committee, February 8, 2017, 5:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Regulatory Review Committee, February 9, 2017, 8:30 AM, Council Chamber, Audrey P. Beck Municipal Building
- Ad Hoc Committee on Police Services, February 9, 2017, 5:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Youth Services Advisory Board, February 14, 2017, 12:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Town-University Relations Committee, February 14, 2017, 4:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Historic District Commission, February 14, 2017, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Town Council, February 14, 2017, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*